



Terms and conditions:

- 1 A non-refundable £500 + vat deposit is required to secure the booking onto any 200hr course and a non-refundable £100 + vat deposit is required to secure the booking onto any CPD course.
- 2 If you are paying by an agreed payment plan, the first payment will constitute as your confirmation of booking and the first £500 + vat and £100 + vat respectively will constitute as your non-refundable deposit payment.
- 3 In the unlikely event of Harmonise Training Academy cancelling the course, you will be offered to defer to the next course or given a full refund minus the cost of any manuals or e-learning materials provided by Harmonise to you unless you return them
- 4 If you decide not to do the course more than 6 weeks before the start of the course a full refund will be given less the deposit (and the pre course material is yours to keep) or you can defer to the next course where there is a space.
- 5 If you decide not to do the course less than 6 weeks before the start of the course no refund will be given, however, you will be given the opportunity to defer to a later course where there is a space.
- 6 If you defer more than once you will need to wait and see if the next course fills up before taking a place.
- 7 If you have started a course and personal circumstances arise that make it impossible for you to attend part of the course, Harmonise Training Academy will do everything we can to ensure you cover all of the material and make up the missed time. This is for emergency situations only.
- 8 If Harmonise Training Academy feels that a student needs more time to reach the required standard prior to teaching paid classes to the public, we will arrange for the student to re-take a practical assessment with feedback from an assessor, to allow them more practice time and to increase confidence, at no additional charge.

- 9 All learning materials you are given access to throughout the course remain the intellectual property of Harmonise Training Academy. Please do not share with any 3rd party or copy without permission from Clare Francis (I am open to sharing 'quotes' with correct permissions and references).
- 10 Any student taking part in the pre-recorded practice video's at home to support their learning do so entirely at their own risk. Please ensure you have enough clear space around you (at least 2m x 2m), no trip hazards or breakables, wear suitable clothing and a yoga mat with a suitable grip. As always, listen to your body, use an adaptation for anything that feels uncomfortable, stop if you feel pain and don't try anything new at home (ie new peak poses such as inversions or arm balances you haven't done before). Please also be aware that a studio setting is usually warmer than a home setting so you may not be able to stretch as far. Please ensure you have medical clearance to take part in yoga and pilates classes. By taking part in pre-recorded video's at home you are consenting to do so entirely at your own risk. If you have any questions or concerns regarding safe participation, please e-mail clare@harmonisetrainingacademy.com
- 11 Please note that all Harmonise Training Academy tutors are self-employed sub-contractors who each have their own public liability insurance for teaching purposes. Therefore, in the unlikely event of wishing to make a claim, it would be with the individual tutor at the time of the class rather than Harmonise Training Academy.
- 12 Harmonise Training Academy follows industry standards and trains all teachers to complete PAR Q's and health questionnaires with their students; to ensure they have adequate insurance prior to teaching; to show due diligence and client care when teaching; and to follow professional guidelines and codes of conduct at all times. Harmonise Training Academy does not accept any liability for graduates who do not follow the above or who have a claim made against them.
- 13 Harmonise Training Academy takes your personal information very seriously. We do not share personal information with any 3rd parties. We will only share your personal details with someone who may need it for the purpose of the student gaining the qualification they have signed up to. Eg, a tutor or assessor. Harmonise Training Academy will ask before adding your e-mail address to their newsletter database and you can 'opt out' at any time.